

JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI-62

NOTICE INVITING QUOTATION

Ref.No.JH/CivilEngg/2021/30

Date:-24.08.2021

Jamia Hamdard, New Delhi invites sealed item rates quotations from Registered/Empanelled Contractors/Working Agencies at Jamia Hamdard or registered with Govt. Department such as CPWD, DDA or other Govt. organizations for the below mentioned work. Last date of submission of the quotations is 02-09-2021 up to 3.00 PM.

NAME OF WORK:- **Repairing/preliminary Waterproofing treatment at Substation-02, Jamia Hamdard Campus.**

ESTIMATED COST: **Rs. 1, 20,000.00**

EARNEST MONEY: Rs. 3000.00

QUOTATION FEE: Rs. 350.00 only (Non Refundable)

TIME PERIOD: 15 days.

The quotation duly filled should be dropped in the Tender Box kept in purchase section on or before 02-09-2021 up to 3.00 PM along with demand draft of quotation fee & Earnest Money in sealed envelope clearly specifying the name of work. The D.Ds shall be in favour of "Jamia Hamdard" payable at New Delhi. The quotations shall be opened on 02-09-2021 at 3.30 PM by the constituted committee in the presence of available interested parties in the Office of Executive Engineer.

In case the required procedure is not followed by the bidder, the quotation can be rejected. Jamia Hamdard reserves the right to reject any or all quotations without assigning any reason whatsoever.

Azhar Ali Khan
Executive Engineer (Officiating)

JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI-62

QUOTATION DOCUMENT

FOR

**Repairing/preliminary Waterproofing treatment at Substation-02,
Jamia Hamdard Campus.**

JAMIA HAMDARD

HAMDARD NAGAR, NEW DELHI-62

**SCOPE OF WORK: - Repairing/preliminary waterproofing treatment at Substation- 02,
Jamia Hamdard Campus**

(1) SUBMISSION OF BIDS

Submission of quotations: quotations should be submitted in sealed envelope super-scribing name of work, due date for opening, bidder's name & address. The quotations duly filled should be dropped in the tender box kept in the Purchase Section; it should not be handed over to any employee of the Jamia Hamdard. No tender shall be accepted later than the time schedule specified above.

In this bid, the related works' bidders are required to quote his item rates in the above said attached BOQ in accordance with the scope of works, terms & conditions & technical specifications enclosed. It is mandatory for bidder to quote all items rate as asked for in the BOQ/ PRICE schedule.

1. GENERAL TERMS & CONDITIONS

2.1 Eligibility Criteria

1. Bidders/reputed contractors must be registered with Govt. Department such as CPWD, DDA or other Govt. organizations listed as appropriate class of contractors/Jamia Hamdard. Bidders have to submit the up to date certified copy of the valid Registration Certificate, organizational setup, credentials, and list of plant, machinery & tools in his possession along with tender. The original will have to be produced when demanded for verification.
2. Experience of having successfully completed similar works during last 3 years ending last day of the month previous to the one in which applications are invited.

2.2 Documents to be submitted along with Technical Bids

- a. Copies of valid registration Certificate.
- b. Copies of completion and Performance Certificates (duly attested) for similar scope of works issued by the officer of the client/Deptt. of the rank of Executive Engineer/equivalent or the Head of the Institution will have to be furnished along with the application. The completion certificate must clearly indicate the following:
 - The date of completion of work with cost of completed work with letters of successful completion. Nature and scope of work, Time period of completion (attach client's list).
 - Similar work **means Water Proofing of terraces.**
- c. Earnest Money, **Rs 3000** Deposit in the form of DD in favor Jamia Hamdard.
- d. Tender Cost, Rs. 350 (non-refundable) in the form of DD in favor of Jamia Hamdard.
- e. Copies of work orders for similar nature of work as specified above in last 3 years.

- f. Entire tender document duly signed & stamped by the bidder.
 - g. All documents submitted by the bidder should be self-attested along with stamp.
 - I. **Escalation:** No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.
 - II. **Completion time:** The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within a period of 15 Days from the date of issue of the work order. Any delay in completing the work for reasons attributable to the Contractor is liable for liquidated damages. Under the force-majeure conditions or delay due to reasons beyond control of the contractor, Jamia Hamdard may grant suitable time extension without penalty for which the contractor has to request along with the justification/ reasons well in advance to Jamia Hamdard for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the Executive Engineer regarding Time extension will be final and binding on the contractor.
 - III. **Rates:** The rates shall be inclusive of FOR site (Fright, duties etc.) and Jamia Hamdard welfare Relief Fund will be deducted @ 0.25% of the amount of total bill claimed. GST will be paid extra as per GOI, if applicable.
 - IV. Work shall be completed within stipulated period failing which 1% penalty per week to maximum of 10% on the total work amount, shall be imposed.
 - V. **Site Conditions:** Contractor shall acquaint himself fully with the site conditions and the working environment of Jamia Hamdard before quoting his rates. No Compensation on account of any site difficulties will be entertained, at a later date, after award of the work.
 - VI. **Before tendering, the Contractor shall visit and examine the site and satisfy himself as to the site conditions, the correct dimensions of the work and facilities. In case of any doubt, may be clarified from the office of the Engineer In-charge.**
- Correspondence:** All the correspondence in respect of tender/award of work shall be made to Executive Engineer
- VII. **Terms of Payment:** The payment shall be made on submission of the bills in proper format by the contractor after due certification by the engineer responsible for supervision of the work. Contractor shall submit full and final bill after completion of work for claiming payment based on actual quantities of items of work executed as per BOQ and Engineer's instructions.
 - VIII. **Labour Laws:** The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. Jamia Hamdard will not be a party at any stage in any of the disputes relating to the above. In case, Jamia Hamdard has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor's bills.
 - IX. Rules governing the Contractor's employees working in the Jamia Hamdard Premises: The contractor's employees working inside the Jamia Hamdard campus will abide by the Centre's rules & regulations for works inside the campus. Any damage to the Jamia Hamdard property due to mishandling, carelessness on the contractor's or his workmen's part will be recoverable from the contractor's bills.
 - X. **Liquidated damages:** In case the work is delayed beyond the specified completion period for reasons attributable to the contractor, deductions on account of Liquidated damages @1/2% of the contract value per week will be deducted subject to a maximum of 5% of the

- XI. **Extra or substituted item:** If any extra or substituted item appears in the work, contractor shall submit its rate analysis supported with documents which shall be approved by Engineering Department.
- XII. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate the works from contractor's side and interact with the Jamia Hamdard Engineers, responsible for supervision of work, on regular basis.
- XIII. Contractor will take due permission for entry of all his workmen in Jamia Hamdard. No unauthorized person will be allowed to work inside.
- XIV. The contractor will arrange all necessary materials, tools, equipment, access ladders & scaffolding, measuring instruments and working consumables etc. needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same. Watch and ward of all material till the system is taken over by Jamia Hamdard shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
- XV. During execution of work, Engineer can make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
- XVI. If during the execution of works, any damage is caused to Jamia Hamdard property by contractor's/contractors' workers, contractor will duly make good the loss. Jamia Hamdard has the right to make suitable deduction from contractor's bills along with penalty, if contractor fails to make good the loss.
- XVII. During execution of work, the contractor/contractors should follow all standard norms of safety measures/precautions as per relevant IS codes and CPWD specifications to avoid accidents/damages to man, machines and buildings, at his own cost. Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution of work.
- XVIII. Extra work if any, executed during the course of execution of work with the permission of Head of the Department, the payment will be made as per CPWD rule.
- XIX. Manpower deployed by the contractor at our site for carrying out contract works is strictly prohibited being associated with any other works on the campus.
- XX. No material belonging to the contractor whether consumable or non-consumable should be brought inside the Jamia Hamdard campus without proper entry at the Main Gate nor any material should be taken out without proper gate pass issued by the authorized representatives of the Centre.
- XXI. During execution of the work, contractor should dispose of waste material on regular basis and should keep the area of work properly cordoned off and neat and clean as far as possible. After completion of work, contractor should clear the site completely of all unwanted and junk material before submitting his final bill.
- XXII. Quotations once submitted will remain with the Jamia Hamdard and will not be returned to the bidders.
- XXIII. Quotations not complying with any of the provisions stated in this Quotations document are liable to be rejected. Jamia Hamdard also reserves the right to accept or reject any or all the Quotations without assigning any reason and does not bind him-self to accept the lowest bidder.

B.OQ for Repairing/preliminary waterproofing treatment at Substation-02
Jamia Hamdard Campus.

<u>Sr. No.</u>	<u>Description of Item</u>	<u>Unit</u>	<u>Area</u>	<u>Rate</u>	<u>Amount</u>
1)	Cleaning of Roof with Wire brush, scrapping of all old bituminous remains, removal of loose cement scales and loose plaster and making it ready for waterproofing treatment,.	Sqm	300		
2)	Repairing of joints as &where visible by using cement mortar putty with GS6000 and final coat of GS6000 to form a top coat.	Sqm	300		
3)	Providing and laying of waterproofing treatment of cold applied, seamless, electrometric single component water based bitumen modified Greenseal 6000 by brush. Single coat of diluted GS6000 for sealing of all micro capillaries.	Sqm	300		
Total (Rs.)					

Contractor Signature.....

Security Deposit/Retention Money: 5% of total work done will be deducted from the Contractor's bill as security money.

Work Performance guarantee. Contractor will provide guarantee and undertake that the water proofing work carried out by them as per specifications will keep the area treated with the said process absolutely water-tight for a period of two monsoon period from the date of final completion of work.

Other term & condition will remain same as per quotation document.